



Down Syndrome Achievement Centers  
educate. inspire. believe.

2350 West Higgins Road  
Hoffman Estates, IL 60169  
P: 847-885-7529 F: 847-885-4903

## Charitable Gifts of Stock: Donor Giving Instructions

Please notify GiGi's Playhouse, Inc. prior to donating stock so that we will know to expect the gift and can provide you with the proper receipts for your tax reporting. Some stock transfers come electronically with little or no name recognition which makes it hard to acknowledge appropriately. Please contact [finance@gigisplayhouse.org](mailto:finance@gigisplayhouse.org) with any questions.

Thank you for your consideration and support of GiGi's Playhouse.

### Stock Gifts:

Cetera Investment Services, LLC  
DTC Participant #0701  
For Further Credit to Account #: 5RQ20139  
FBO Gigi's Playhouse, Inc.  
Contact: 800-245-0467 ext. 64682

### **GIFT OF STOCK - ELECTRONIC**

#### **1. Donor Info**

Owner/Co-Owner Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_

#### **2. Broker Info**

Broker's Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

### 3. Broker Instructions

Please gift shares of stock from my account per the following:

Account # \_\_\_\_\_

Fund Name/Symbol \_\_\_\_\_

Quantity of Shares \_\_\_\_\_

Fund Name/Symbol \_\_\_\_\_

Quantity of Shares \_\_\_\_\_

**Please transfer the shares to:**

GiGi's Playhouse, Inc., Tax ID # 20-0058563

Account #: 5RQ20139

Receiving Firm:

Cetera Investment Services, LLC

### 4. Please check a box below to designate the use of the donated asset:

Where needed most

National Achievement Center/Hoffman Estates

Playhouse Location: \_\_\_\_\_

### 5. Signatures

\_\_\_\_\_  
Owner's Signature & Date

\_\_\_\_\_  
Co-Owner's Signature & Date

### 5. Donor's Final Steps

To ensure a successful funds transfer, please:

Fax (847) 885-4903 or

Mail:

GiGi's Playhouse Inc.

Attn: Finance Dept.

2350 West Higgins Road, Hoffman Estates, IL 60169

Please provide this original form to your broker

### IMPORTANT NOTE TO DONORS:

Due to privacy concerns, your name is not transmitted by the broker to GiGi's Playhouse. For IRS reporting purposes we rely solely on you providing the information requested above. Thank you!