# Volunteer at GiGi's Playhouse - Twin Cities!

GiGi's Playhouse Down Syndrome Achievement Center - Twin Cities is growing rapidly and is currently seeking additional volunteers for our Board of Directors, our Committees, our Programs, and to assist our staff in facility administration. Please see the numerous volunteer opportunities below and contact us if interested.

### Our Board of Directors is Growing!

We are seeking to expand our Board of Directors this fall with members who have skills and experience in the following areas:

- **Public Relations** to develop strategies to increase GiGi's brand awareness.
- **Fundraising (Campaigns/Events/Network Development)** experienced in developing effective fundraising strategies through annual, capital, and seasonal campaigns as well as special events.
- **Fundraising (Grants)** to develop strategic partnerships with foundations and other grant-making entities that are aligned with our mission and positioned to invest in GiGi's Playhouse.
- Outreach To raise awareness of GiGi's Playhouse among the education, medical, business, and nonprofit communities.
- Non-Profit Board Governance to help maximize the effectiveness of the board of directors in providing strategic direction, organizational leadership, and oversight for GiGi's Playhouse Twin Cities.
- **Non-Profit Operations** to contribute knowledge and wisdom in the operation of a successful, growing non-profit organization.
- Finance to provide oversight and stewardship of our financial resources.
- Secretary officer position to maintain our official minutes and document archive.

If you or someone you know has a background in one or more of these attributes and may be interested in serving on the GiGi's Playhouse - Twin Cities Board of Directors, please contact Fran Fabrizio, Board President, at <a href="mailto:ffabrizio@gigisplayhouse.org">ffabrizio@gigisplayhouse.org</a>.

#### Committee Volunteers

We are seeking volunteers to join our committees this fall for a one-year term.

- **Event Planning** to help plan fundraising, friend-raising, recognition and other events throughout the year.
- **Grant Writing** to join our Fundraising Committee and help write and edit grant proposals to foundations and other grant-making entities.
- **Volunteer Coordinator** to join our Programs Committee and assist staff in management of the hundreds of volunteers that come to GiGi's annually.
- **Programs Coordinator** to join our Programs Committee and assist staff in support of our programs and programming sessions.

If you are interested in one of these opportunities please contact Tim Hawley, Executive Director, at <a href="mailto:thawley@gigisplayhouse.org">thawley@gigisplayhouse.org</a>.

## **Facility Volunteers**

We are seeking the following volunteers to assist our staff with various Playhouse tasks.

- Visual Design to assist with print and online media and work on Playhouse art and photography.
- Handy / DIY Helpers painting, small repairs, assembly tasks around the Playhouse.
- **Technology** help keep computers configured and updated, and support technology around the Playhouse as needed.

### **Program Volunteers**

We are always seeking volunteers to help run and assist at our programs. Please contact Santi Bromley, Programs Manager at <a href="mailto:sbromley@gigisplayhouse.org">sbromley@gigisplayhouse.org</a> if you are interested in learning more.

If any of these volunteer opportunities sound right for you or someone you know, please get in touch. Thank you!