

Creating a My GiGi's Account and registering for Programs - Virtual Playhouse

**Everyone needs a My GiGi's account to participate in our free programming.
Creating one is simple, and we are here to help if you need us!**

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Creating a My GiGi's Account

- 1) Go to <https://gigisplayhouse.org/virtual/sfcalendar/>.
 - a. If you do not have a My GiGi's Account, then click on the "Register for one now!" link at the top of the page.
 - b. If you do have one already, click on the "Click here to Log in" link and skip to the next section to register for a program.



2.) To sign up for a My GiGi's Account you will need to input the information needed to create your account on the new tab that opens. Once you have done this, click "Submit."

My GiGi's Account Registration



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Playhouse

Virtual Playhouse

Information

First Name *

Test

Last Name *

Nikki

The email address you put below will be used to setup a Microsoft login account that can be used for your My GiGi's Account. **You must have access to this email account to accept the invitation that will be sent.** If you don't yet have a Microsoft account, the invitation will walk you through the setup process.

Email Address to use for My GiGi's Account *

testnikki@emailaddress.org

We discourage the use of .edu email addresses since many colleges and universities block usage with other orgs.

Mobile Phone

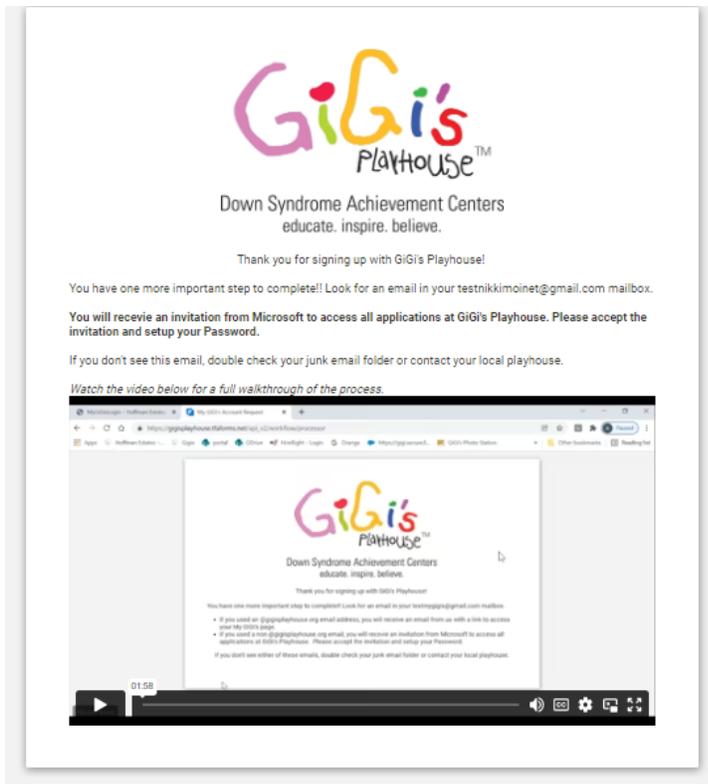
555555555

Are you a parent of an individual with Down Syndrome?

Yes

No

3.) You will then be asked to check your email to begin setting up your account. ***You have the option to watch a video that walks you through these next steps on this screen.***



4.) Go to your email address that you used to sign-up and check your inbox. You will have an email from Microsoft asking you to accept the invitation from GiGi's Playhouse. Click "accept invitation."

ou to access applications within their organization Inbox x

house <invites@microsoft.com>

ⓘ Please only act on this email if you trust the individual and organization represented below. In rare cases, individuals may receive fraudulent invitations from bad actors posing as legitimate companies. If you were not expecting this invitation, proceed with caution.

Sender: GiGi's Playhouse Host (integromat@gigisplayhouse.org)
Organization: GiGi's Playhouse
Domain: gigisplayhouse.org

This message was provided by the sender and is not from Microsoft Corporation.

GP Message from
GiGi's Playhouse Host:

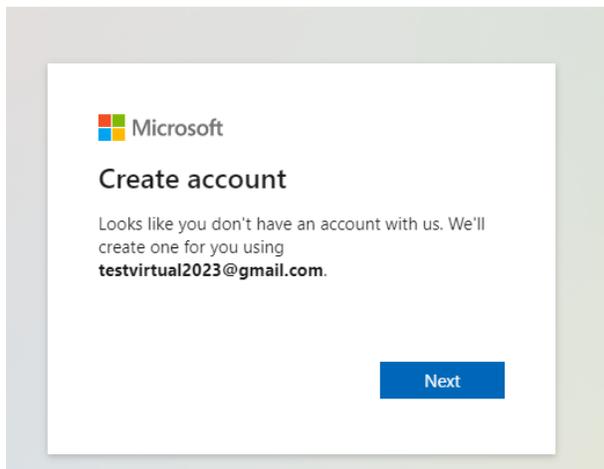
We are so excited to have you part of the GiGi's family! Please click to Accept the Invitation below to embark on an exciting adventure to change the way the world sees Down syndrome and send a global message of acceptance for all!

If you accept this invitation, you'll be sent to <https://www.gigisplayhouse.org/virtual/mygigisaccount/>.

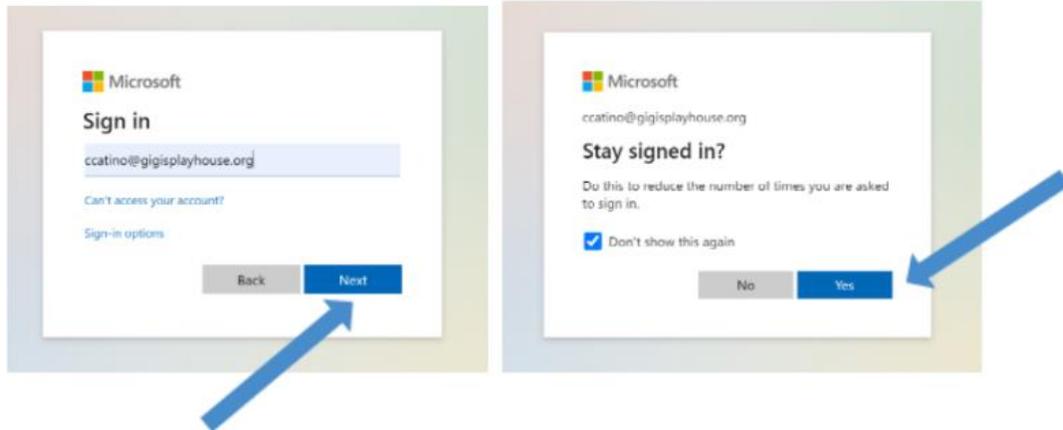
[Accept invitation](#)

[Block future invitations](#) from this organization.

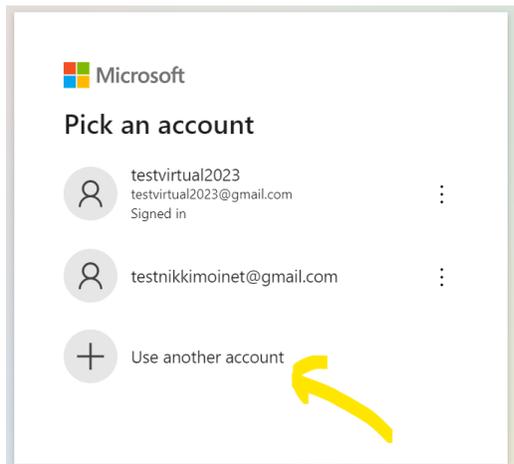
5.) Login to Microsoft. If you do NOT have a Microsoft account, then a new window will open asking you to make one. Click "next."



If you do have an account, it will prompt you to login.

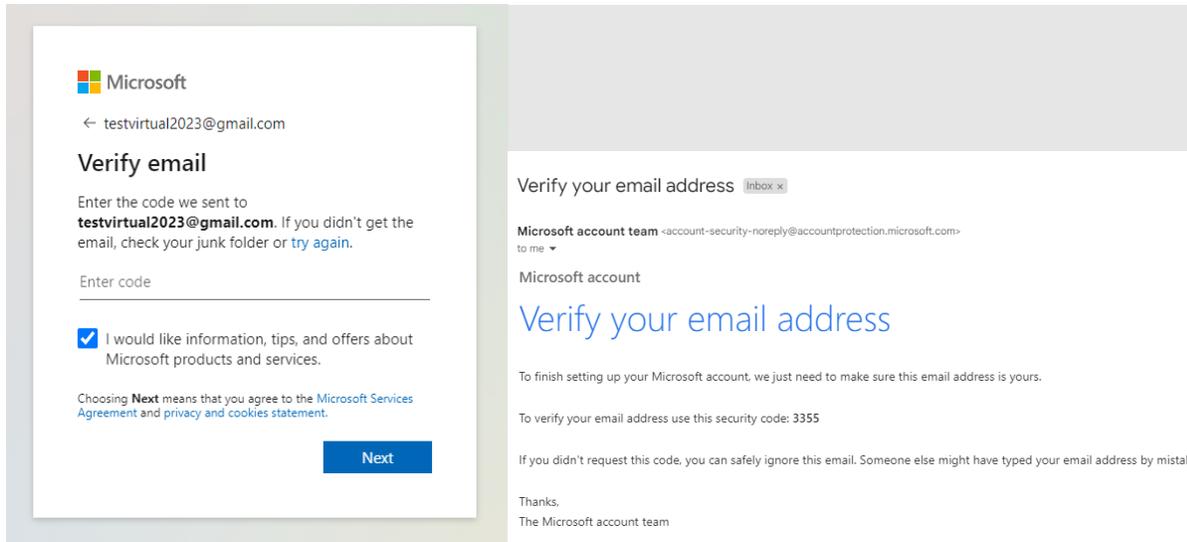


If you DO have a Microsoft account, but you are using an alternative email for your My GiGi's account, then choose the "use another account" option so it won't automatically sign you into your other Microsoft account!

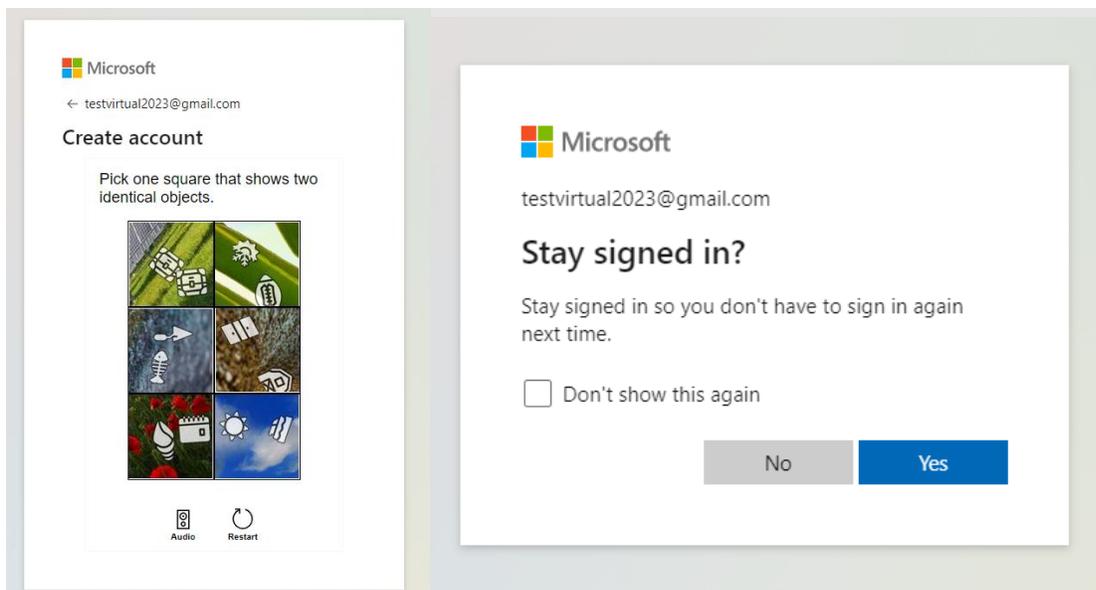


6.) Follow the prompts by creating a password, entering your Birthday, and country of origin.

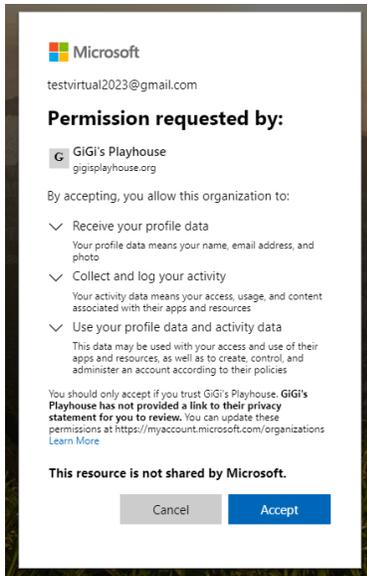
7.) Then you will see the following screen asking you to enter the code sent to you in a verification email from Microsoft. Go back into your email in **a second tab**, to retrieve the code. (You do not want to close this tab, as you will have to start over!) Open the email from Microsoft to see the code, and then go back to the login screen in your first tab and enter it.



8.) Then you must solve a puzzle to prove you are not a robot. Once you do this, you may be asked to enter your password one more time. If so, do it again. Then you will be asked if you want to stay signed in. ***If you choose YES, you won't have to login every time you participate in a program.***



11.) You will need to choose "accept" when prompted that GiGi's will collect your information/data.



12.) Then you will be taken to your My GiGi's home screen! **PRO TIP: BOOKMARK this page so you can easily get back to it for each program! Here is how to do this! It's so easy!**



Welcome to your MyGiGi's Account page!

Families - Below are the programs you are/were scheduled for:

1:1 Program Resources for Parents

Upcoming group programs you are scheduled to attend in the next 30 days

Nothing scheduled...



Need to register for more programs? Check out our calendar [here!](#)

Please complete your check-in for these past programs:

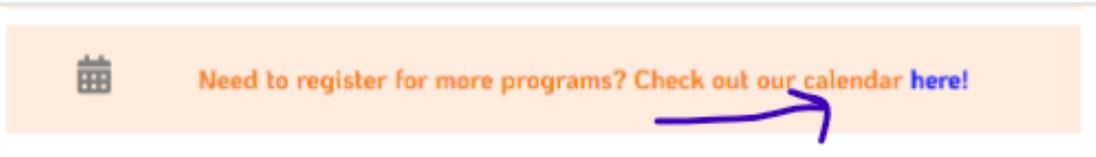
No recent activity

logged in as testnikkimoinet@gmail.com

Log Out

Registering for a Program

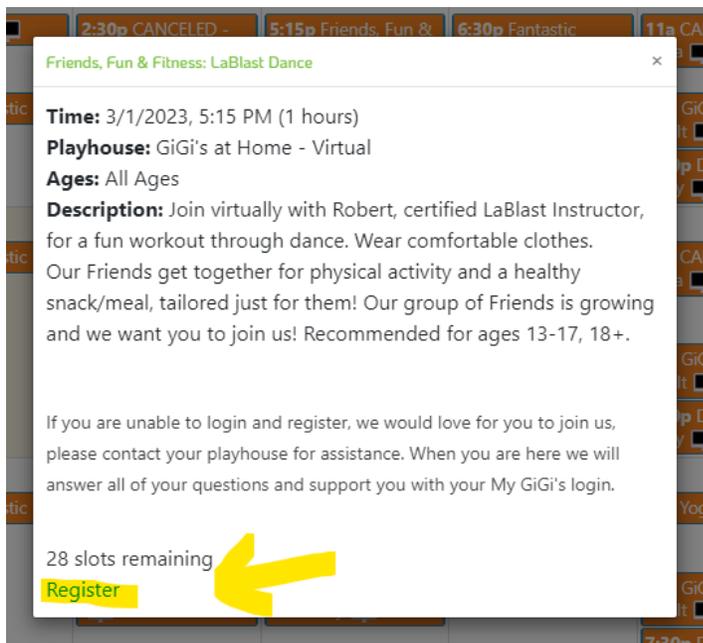
1.) Once you have created this My GiGi's account, you can register for programs on our [Virtual Playhouse Calendar page](#), or through the link on your account homepage seen below.



2.) Choose a program you want to attend, and click on it. *Example: Friends, Fun & Fitness: LaBlast Dance*

NOTE: Some of our programs are enrollment-based programs (meaning you sign up for all 8 courses at the start of the session!) and they happen 4 times a year. To sign up for this program you must register at the beginning of the session. The calendar will not allow you to register for this program if it has already begun. Our enrollment-based programs are: GiGiFIT, GiGi's Kitchen, 1-1 Literacy Tutoring, & 1-1 Math Tutoring. To find out more about any of our programs, [please visit our website](#).

3.) Click "Register."



4.) You will be promoted to select who in your household are attending and what type of participant they are.



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Register to help us plan!

Account: Virtual Household

Event: Friends, Fun & Fitness: LaBlast Dance

Time: March 1, 2023 at 4:15 PM CST (America/Chicago)

Join virtually with Robert, certified LaBlast Instructor, for a fun workout through dance. Wear comfortable clothes.

28 slots remaining

Select the contacts from the list below that will attend

Full Name	Participant Type
<input type="radio"/> Test Virtual	

* Type

Participant

Volunteer

[Register](#)

5.) You will then be prompted to choose which dates for that program you would like to attend. Choose however many you want!



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Select the dates that you will be able to attend from the list below.

Date	Local Start Time	Shift Title
<input checked="" type="checkbox"/> 3/1/2023	4:15 PM CST (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 3/8/2023	4:15 PM CST (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 3/15/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 3/22/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 3/29/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 4/5/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 4/12/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 4/19/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 4/26/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 5/3/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance
<input checked="" type="checkbox"/> 5/10/2023	4:15 PM CDT (America/Chicago)	Friends, Fun & Fitness: LaBlast Dance

[Previous](#) [Next](#)

6.) You are then signed up for the dates you chose! You can close the window and when you go back to your My GiGi's Account Home page you will see your upcoming programs!

GiGi's Playhouse
Dance-Sportswear Achievement Center
Virtual Playhouse

ABOUT SUPPORT PROGRAMS VOLUNTEER EVENTS CALENDAR MY GIGI'S DONATE

Welcome to your MyGiGi's Account page!

Families - Below are the programs you are/were scheduled for: [1:1 Program Resources for Parents](#)

Upcoming group programs you are scheduled to attend in the next 30 days

Friends, Fun & Fitness

START DATE: 3/1/2023 at 5:15 PM
PERSON: Test Virtual
PLAYHOUSE: Virtual Playhouse
PLAYHOUSE LOCATION: GiGi's at Home - Virtual
ATTENDANCE METHOD: Virtual - Live Join
STATUS: Confirmed Edit

Need to register for more programs? Check out our calendar [here!](#)

Please complete your check-in for these past programs:
No recent activity

7.) You will get an email confirmation immediately.

Thanks for registering for Dance: Dance Party ALL AGES [Inbox x](#)

GiGi's Virtual Playhouse virtual@gigisplayhouse.org via [d52px4oazt14ur.5-n4jjeas.na89.bnc.salesforce.com](#) to me ▾

Thanks for registering for Dance: Dance Party ALL AGES on the following days:

- 2023-03-31 at 6:30 PM CDT (America/Chicago) - Test

Details:

Join us every Friday for some fun! Come ready to dance.

Link to attend virtually: [My GiGi's Account page](#)

We look forward to seeing you soon!

Need help finding the link to join the virtual event? Check out the image below that shows a section of your My GiGi's Account page and where you can find the link to join the virtual event

8.) You will get an email reminder within 24-48 hours before your program. If you do not receive the reminder email, DON'T WORRY, as this email simply tells you to go to your [My GiGi's Account page](#) to login. You will **always** find the link on this page to join the upcoming program you registered for.

<https://gigisplayhouse.org/virtual/mygigisaccount/>

Families - Below are the programs you are/were scheduled for:

1:1 Program Resources for Parents

Upcoming group programs you are scheduled to attend in the next 30 days

START DATE:	[REDACTED]
PERSON:	[REDACTED]
PLAYHOUSE:	[REDACTED]
PLAYHOUSE LOCATION:	[REDACTED]
ATTENDANCE METHOD:	Virtual - Live Join
STATUS:	Confirmed Edit

Use this link to join the virtual program

9.) If you need to edit your attendance, as you can no longer come to the program you registered for, then go to your My GiGi's account page and click on the "Edit" link. Then update the form that pops up to show that your status is now "cancelled." <https://gigisplayhouse.org/virtual/mygigisaccount/>

Families - Below are the programs you are/were scheduled for:

1:1 Program Resources

Upcoming group programs you are scheduled to attend in the next 30 days

Friends, Fun & Fitness

START DATE:	3/1/2023 at 5:15 PM
PERSON:	Test Virtual
PLAYHOUSE:	Virtual Playhouse
PLAYHOUSE LOCATION:	GiGi's at Home - Virtual
ATTENDANCE METHOD:	Virtual - Live Join
STATUS:	Confirmed Edit

Change attendance details

Contact Name	Test Virtual
Program Name	Friends, Fun & Fitness
Start Date *	03/01/2023
Status	Canceled

Submit

Our programs are live streamed on the platform GoTo Meeting & Microsoft Teams. If you would like login instructions for these platforms, then please email virtual@gigisplayhouse.org.



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